

**FIRE PROTECTION POLICY BOARD  
WORK SESSION  
April 27, 2005  
General Administration Building  
Olympia, WA**

**Board Members Present:** Chair Sharon Colby, Joe Coultman, TJ Nedrow, Jennifer Gregerson, and Mark Gray (representing Mark Kahley)

**WSP Staff Present:** State Fire Marshal Samuel Pierre, Steve Kalmbach, Anjela Foster, Ellen Tombleson, Dan Johnson and Mike Matlick

**Guests Present:** Joe Hawe, Duane Malo and Eric Quitsland

**OPENING**

Sharon opened the meeting at approximately 9:05.

Steve Kalmbach and Barbara Gagner provided an overview of the International Fire Service Accreditation Congress (IFSAC) process that took place at the Fire Training Academy in March, resulting in the Bureau being re-accredited for a period of five years, for 14 levels.

**Presentations**

Joe Hawe presented an overview of a school mapping program and advised there are approximately 460 high schools, 1,500 middle/elementary schools and approximately 15,000 public buildings in the state to be mapped.

Bob Maki, WSP Budget and Fiscal Manager provided an overview of the state's biennial budget process, clarification on the FPB organization vs. the budget structure, and provided information on the Bureau's sources of revenue and restrictions on spending.

**State Fire Marshal Report**

State Fire Marshal Samuel Pierre provided the following Divisional Briefings:

Fire Training Academy

- Graduated Basic Firefighter Class of 30 Students
- Working on developing survey instrument to be used to conduct study aimed at determining the training needs of the fire service.
- Preparing a detailed analysis of the repair needs of the ARFF prop for the consortium.

ERID/IDEA

- Delivered the semi-annual Risk Watch Workshop at the SeaTac Fire Dept, which provided coalitions with resources and supplies, including information on water safety and poisoning prevention.
- Fireworks TAG held meeting to present their budget and campaign for upcoming Fireworks season.

Mobilization

- Co-sponsored a Local Emergency Planning Committee Conference in March with the Emergency Management Division that was attended by 71 representatives of the Emergency Management Division, the WSP, Washington State University, Department of Ecology, Environmental Protection Agency and the Lummi Nation.

Mike Matlick advised that he is working with the US Air Force to obtain study conducted they conducted that compares the difference between burning fossil fuel and propane.

**State Fire Defense Committee Report** - As Tom McDowell was unable to attend the meeting, Steve Kalmbach provided an overview of the table top exercise and IMT training held in Yakima and advised that a close eye is being kept on the drought conditions. He also advised that there are town hall meetings regarding the drought conditions are being scheduled in Chelan and Yakima. A list of the dates will be forwarded to the FPPB, when they become available. Steve also advised that weather forecasts indicate El Nino may not be as strong as originally predicted, but that the philosophy that is being promoted is to be prepared.

**E911 Committee** - Joe Coultman advised that at the E911 Committee voice over internet and cell phones are the 2 current issues of concern.

**Training Committee** - Eric Quitslund provided an overview of the activities/tasks of the Training Committee and advised that at the last meeting, the Training Committee focused on the following areas:

- 1). Strategic Plan - Planning the next phase of development. This item will put on hold until after the survey has been completed so that survey results can be factored into the planning process.
- 2). Survey - Working closely with FTA staff to develop a joint survey rather than two independent surveys. Committee feels it important that the FTA be included in the context of it serving as a component of the overall training and education master plan. The survey will be intended to function as a needs assessment, requesting stakeholder input on training needs and priorities. It is intended that a final draft of the survey be available for FPPB review at the May meeting. Following discussion, it was agreed that the survey include a cover letter from the FPPB urging participation. Members of the Committee along with FTA staff will meet to initiate the development of the survey.

Eric advised that at the next meeting, they plan to review Oregon's training program

**Basic Firefighter Training Program** – Chuck King provided an overview of the costs for the Training Advisory Committee and an overview of the program funds that have been expended and reimbursed to date.

### **Other Business**

Jennifer Gregerson advised that she will contact the Governor's Office to discuss approval for the use of the FPPB logo on business cards, letterhead and publications.

TJ Nedrow suggested that the Training Advisory Committee develop a 12 month action plan to be submitted to the FPPB for their review.

It was advised that the revised Mobilization Plan is currently being printed and is anticipated to be distributed in May. It was also clarified that private contractors have been utilized in mobilizations. Dan Johnson advised that the State Fire Defense Committee has actively sought their involvement. Dan further advised that he is in close contact with their association's president.

Mark Gray (DNR) advised that next week is Wildfire Awareness Week, and they will be promoting fire wise landscaping.

Discussion on the Strategic Plan will be tabled for a future meeting.

**NEXT MEETING**

May 25, 2005– 9:00

General Administration Building

WSP HQ Conference Room

Approved:

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Sharon Colby, FPPB Chair (Date)